# Chittagong Independent University (CIU)

**Minhaj Complex, 12 Jamal Khan Road, Chattogram**

## Autumn- 2026

## ADMIT CARD COLLECTION NOTICE FOR FINAL EXAMS.

**(FINAL EXAM SCHEDULE: 13 to 17 December 2026)**

We kindly request all students of CIUBS, SSE, and SLASS to collect their admit cards for the upcoming "FINAL EXAMS" by clearing all outstanding fees according to the following schedule:

| Program | Contact Person | Designation | Room No. | Collection Date | Collection Time |
|---|---|---|---|---|---|
| BBA & MBA Programs | Mr. Mohammad Rasel Eusoofi | Assistant Director, CIUBS | 3407 (3rd Floor Roksana Monjil) | **06 to 10 December 2026** | 10:00 am to 4:00 pm |
| B.Sc. (Engr.) Programs | Mr. Md. Rashedur Rahman | Manager (In-Charge), SSE | 2305 (2nd Floor Roksana Monjil) | **06 to 10 December 2026** | 10:00 am to 4:00 pm |
| BA (Hons.) & MA in English Programs | Mr. Masukur Rahman | Manager (In-Charge), SLASS | 1703 (6th Floor, Minhaj Complex) | **06 to 10 December 2026** | 10:00 am to 4:00 pm |

**Please take note of the following:**

- Please ensure that all fees are paid in accordance with your billing statement to collect your admit card.
- Admittance to the FINAL EXAMS will not be granted without an admit card.
- Students are kindly requested to collect their admit cards on the designated dates mentioned above. Collecting admit cards during the examination period is strongly discouraged to avoid last-minute inconvenience.
- Admit cards must be collected in person: requests to collect them on behalf of others will not be considered.

**Sarker Kamrul Mamun** 16.11.2026
**Controller of Examinations**